



OFFICE OF THE PRINCIPAL
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Ref.No. SSMB/DBT/2024/T-003

Date: 20.01.2024

Swahid Smriti Mahavidyalaya
(UGC 2f & 12B recognized and NAAC Accredited Grade-B)
Belsor, Nalbari, Assam

E-Tender Document for Setting up of “**Supply and installation of various scientific equipment`s** at the campus of Swahid Smriti Mahavidyalaya
Belsor, Nalbari, Assam

Dr. Manash Barthakur,
Principal
Swahid Smriti Mahavidyalaya
Belsor, Nalbari, Assam
E-mail: principal@ssm.ac.in
Website: www.ssm.ac.in

LIST OF IMPORTANT DATES IN CONNECTION WITH THE BID FOR THE WORK (CRITICAL DATE SHEET)

	Completion period of the work	Within 45(forty five) days from the date of issue of supply order
	Date of publishing of Tender	Date: 20/01/2024 Time: 6:00 PM
	Document Download	Date: 21/01/2024 Time: 6:00 PM
	Pre Bid Meeting	Date: 29/01/2024 Time: 11:00AM Venue: Principal office Swahid Smriti Mahavidyalaya Belsor, Nalbari, Assam
	BID Submission start date	21/01/2024 Time: 6:00 PM
	BID Submission end date	Date: 12/02/2024 Time: 3:00PM
	Time & Date of Technical bid opening	Date: 12/02/2024 Time: 4:00PM
	Place of opening Bids	Principal office, Swahid Smriti Mahavidyalaya, Belsor, Nalbari
	Date of Financial Bid opening	Will be separately notified for the Technically shortlisted/ Qualified bidders.
	Bid validity	180 days
	Performance Guarantee	Rs. 60,000/- (Sixty thousand). Performance Guarantee (2% of total quoted tender value) can be submitted in 10 (Ten) days after award of Tender. As Performance Bank Guarantee addressed to the "Principal, Swahid Smriti Mahavidyalaya Belsor, Nalbari, Assam, from any Nationalized/ Scheduled Bank guaranteed by the Reserve Bank of India, payable at Central Bank of India, Belsor Branch Nalbari. It will remain valid throughout the period of 1 Year.
	Officer Inviting Bids	Dr. Manash Barthakur Principal Swahid Smriti Mahavidyalaya Belsor, Nalbari, Assam

Notes:- All the above mentioned time are as per clock time of e-procurement websites:

Scope of Work: Supply and Installation of Fluorescence Microscope in Laboratory of Swahid Smriti Mahavidyalaya, Nalbari Belsor

NOTE: This table should be submitted in financial Bid only

Specification of Fluorescence Microscope **(One set from each item)**

Inverted Phase Contrast Fluorescence Microscope with Dual Photographic

Attachment

Microscope Frame and nosepiece	Two tier frame with high static rigidity, water proof construction to help block penetration of water inside the frame. Frontal Controls for Light path selector 0:100/50:50/100:0, Transmitted light Intensity control and light ON/OFF switch. Binocular observation tube having diopter adjustment function. Provided with paired wide field eyepieces. F.N. 20 or above. Ergonomic design, the microscope should be on-site upgradable to automated live cell imaging, automated DIC & automated multichannel fluorescence imaging. Sextuple (6-position) or better revolving DIC nosepiece.
Objective& Condenser	Universal Plan Semi Apochromat Phase Objective 4X/0.13, WD 17mm Universal Plan Semi Apochromat Phase Objective 10X/0.3, WD 10mm Long Working Distance Plan Semi Apochromat Phase Objective 20X,NA 0.45,WD 6.6-7.8 Long working distance Plan SemiApochromat Phase Objective 40X, NA 0.6, WD 2.7-4 Universal Plan Semi Apochromat Objective 100X/1.3 WD 0.2(Spring, oil) Long working distance condenser N.A. 0.55 or higher W.D. 27 mm or higher, with at least 5 positions for BF, PH & DIC. Built in iris. Should be upgradable to motorized universal condenser with NA of 0.55 or higher with motorized polariser IN/OUT facility
Fluorescence Turret & light source and Camera	8 Position fluorescence turret with filter set of DAPI, FITC and TRITC. 100watt mercury/ LED based illuminator for fluorescence with 6 megapixel or Higher resolution (Sensor Size: 1/1.8 inch, 7.41 mm × 4.98 mm) 4K CMOS digital Cooled Monochrome camera that allows users to share and collaborate data in fine detail, Focus peaking function, large field of view(FOV) upto 25, with live frame rate of at least 60 fps or above. 0.5X C-mount, USB 3.1 interface. Another Color CMOS Camera with minimum 2160 × 1620 pixels and Sensor size of 1/2.5-inch with dedicated C-Mount should be quoted that can be attached in the second Deck of the microscope and can be operate with the same Analysis S/W.
Software	Imaging S/W-Multi Chanel Fluorescence, TimeLapse. Movie, counting, interactive measurement, automated wavelength, region and line measurements, Tile and Slice view, encoded device, multiple image overlay. Multi color imaging, Movie play back.
Warranty	Should have a Warranty of 1year from the date of installation.
Computer Work Station	Branded PC with Intel Core i5, Windows 10/ 11 Professional, RAM Size (GB): 16, 1TB SSD, 22" LED Monitor with UPS, Keyboard & Mouse.
FOC	Dust Cover and Immersion Oil
Mandatory Clause	Camera, Image Analysis S/W, Microscope and Fluorescence unit should be from same manufacturer.

**Subject: Tender for the Procurement of fluorescence microscope with camera at
Swahid Smriti Mahavidyalaya, Nalbari**

1. Online Tender in Two bids (Technical and Financial) is invited on behalf of Swahid Smriti Mahavidyalaya, Nalbari.

Evaluation method for short listing the bidders

Criteria for technical evaluation for bidders

Sl. no	Parameters	Description	Score	Evaluation methodology
1	Minimum eligibility	Bidders should be original manufacturer/ manufacturer authorized representative	Max 5	Yes=5 No=0
2	Past experience	Supply and installed the similar equipments in the research lab or educational organization	Max 5	For supply and installation in :- 5 organization in India within 3 years.=5 4 organization in India within 3 years.=4 3 organization in India within 3 years.=3 2 organization in India within 3 years.=2 1 organization in India within 3 years=1
3.	Service representatives	Adequate service support evidence by supporting documents from reputed Government/Private research or educational Institution.	Max 5	Northeast=5, Outside northeast= 3, Rest of India = 2
4.	License	Must have license to business in India with possessing valid GST	Max 5	Yes=5 No=0

2. Tender document may be downloaded from college website www.ssm.ac.in (for reference only) and Assam Tenders site <https://assamtenders.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET.
3. Bid shall be submitted online at Assam tenders website: <https://assamtenders.gov.in/eprocure/app>.
4. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
5. Tenderer who has downloaded the tender from the web site www.ssm.ac.in and assamtenders e-procurement website <https://assamtenders.gov.in/eprocure/app> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender shall be completely rejected and EMD

- would be forfeited and tenderer is liable to be banned from doing business with Swahid Smriti Mahavidyalaya, Nalbari. The Technical bid should include the detailed specifications of main consumables/ equipment and its accessories. (Any deviation should be clearly mentioned and supporting document should be submitted).
6. Manual bid shall not be accepted in any circumstance.
 7. The complete bidding process in online bidding, Bidder should be possession of valid digital Signature Certificate (DSC) for online submission of bids.
 8. Tenderers are advised to follow the instructions provided in the website of Swahid Smriti Mahavidyalaya. Instructions to the Tenderer for e-submission of the bids online through the Assam TendersPortal for e Procurement at <https://assamtenders.gov.in/eprocure/> app.
 9. **Quotations should be valid for 180 days** from the tender due date i.e. tender opening date. The bidder should clearly indicate the period of delivery & other terms.
 10. Relevant literature pertaining to the items quoted with full specifications should be uploaded, where ever applicable.
 11. In the event of withdrawal / revocation of the tender before the date of acceptance the earnest money will be forfeited
 12. The tenderers are advised to submit pre-receipted application for refund of EMD, which will be released as soon as tender is finalized.
 13. Principal, Swahid Smriti Mahavidyalaya, reserves the right to cancel the tender at any time without assigning any reason thereof.
 14. Bidder must provide evidence of having supplied the similar item in government organization or reputed private organizations in India.
 15. The tender document must be accompanied by copy of PAN, Certificate of original manufacturer/ firm/company registration, GST registration.
 16. The quantity shown against each item is approximate and may vary as per demand of the Institute at the time of placement of order.
 17. The bidder must be able to provide the product/items within specified time period as prescribed in the Purchase Order within (45days), failing which the EMD will be forfeited. Further more on completion of the stipulated time period, Purchase Order will be cancelled and award will be given to another qualified bidder with the negotiated terms & conditions as per Institutes norms.
 18. In the event of any dispute or difference(s) between the vendee (Swahid Smriti Mahavidyalaya) and the vendor(s) arising out of non-supply of material or supplies not found according to the specifications or any other cause what so ever relating to the supply or purchase order before or after the supply has been executed, shall be referred to the Principal, Swahid Smriti Mahavidyalaya who may decide the matter himself or may appoint arbitrator(s) under the arbitration and conciliation Act 1996. The decision of the arbitrator shall be final and binding on both the parties.
 19. The place of arbitration and the language to be used in arbitral proceedings shall be decided by the arbitrator.
 20. All disputes shall be subject to Guwahati Jurisdiction only.
 21. Swahid Smriti Mahavidyalaya reserves the rights to accept/reject any bid in full or in part or accept any bid other than the lowest bid without assigning any reason thereof. Any bid containing incorrect and incomplete information shall be liable for rejection.
 22. The Tender/Bid will be opened on Principal Chamber, Swahid Smriti Mahavidyalaya Premises.
 - i) Only those financial bids will be opened whose technical bids are found suitable by the expert committee appointed for the concerned equipment.
 - ii) No separate information shall be given to individual bidders. In incomparable situation, the committee may negotiate price with the technically and financially qualified bidder before awarding the bid.
 23. Copies of original documents defining the constitution or legal status, place of registration and principal place of business of the company or firm or partnership, etc.

24. Award of Contract

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has bided the lowest evaluated quotation price.

- i) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - ii) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the bid validity period. The terms of the accepted bid shall be incorporated in the purchase order.
25. Rates should be quoted inclusive of packing, forwarding, postage and transportation charges etc.
26. Conditional bid will be treated as unresponsive and it may be rejected.
27. The competent authority reserves all rights to reject the goods if the same are not found in accordance with the required description / specifications/quality.
28. A brochure displaying clearly the product is to be attached with the tender (if required).
29. In case the supplier requires any elucidation regarding the tender documents, they are requested to contact to the Principal Investigator, DBT sponsored Research project through **e-mail: researchpkc@gmail.com** on or before end date of clarification as per critical date sheet.
- 30. Earnest Money:**
- a) Proof of earnest money deposition by means of a Bank Demand Draft/ FDR must be enclosed. It is also clarified that the bids submitted without earnest money Tender No. : SSMB/DBT/2024/T-003 will be summarily rejected. The DD/FDR should be prepared in the name of "Swahid Smriti Mahavidyalaya".
 - b) The earnest money will be returned to the tenderers whose tenders are not accepted.
 - d) Tenders without Earnest Money will be summarily rejected.
 - e) No claim shall lie against the Swahid Smriti Mahavidyalaya in respect of erosion in the value or interest on the amount of EMD.
 - f) All NSIC / SSI / MSME registered bidders/vendors are exempted from submission of EMD fee. Valid NSIC/SSI /MSME certificate must be submitted online to avail the exemption from furnishing the EMD.
 - g) Under MSE category, only: manufacturers for goods and service providers for services are eligible for exemption from EMD.
 - h) The earnest money will be returned to the unsuccessful tenderers after the tender is awarded.
 - i) EMD should remain valid for a period beyond the final bid validity period. When the tenderer agrees to extend the validity of bid, he shall also extend the validity of EMD suitably.
31. The EMD of the successful bidder will be returned to them without any interest after the submission of Security deposit/PSD.
32. Price Preference Policy and Exemption for submission of various eligibility Criteria documents to the BIDDER Registered under Make in India Initiative:- The Bidder Companies, those have registered under Make in India initiative and producing their products under "Make in India Policy of Government of India " shall be given Price Preference as per Govt. of India applicable Rules and Guidelines on submission of relevant certificate (i.e. Make In India Certification) for availing the Price Preference and Exemption for submission of exempted documents against this bid along with their Pre-Qualification Bid Documents. If the no bidder will upload/submit the requested "Make in India" Certificate along with their Bid, it will be treated as open tender bid and no preference shall be given to such BIDDER on producing "Make in India" Certification in later bid stage.
33. If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same

item/product. In a tender, either the Indian Agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.

34. The selected tendering Firm/Agency/Company shall also provide the name and mobile number of a key person, who can be contacted at any time, even beyond the office hours on holidays. The person should be capable of taking orders and making arrangement for supply of the desired items even on short notice to Swahid Smriti Mahavidyalaya.
35. Other terms and condition applicable as per manual for procurement of goods 2017, GFR- 2017 and amendments till date etc.

Other Terms & Conditions

1. Performance Security Deposit:

a. The successful bidder shall have to submit a Performance Security Deposit (PSD) within 7days from the date of issue of Letter of Award (LOA). Extension of time for submission of PSD beyond 7 days and up to 15 days from the date of issue of LOA may be given by the competent authority to sign the contract agreement however a penal interest of 15% per annum shall be charged for the delay beyond 21 days. i.e. 22nd day after the date of issue of LOA. In case the contractor fails to submit the requisite PSD even after 21 days from the date of issue of LOA the contract shall be terminated duly forfeiting the EMD and other dues, if any payable against the contract. The failed contractor shall be debarred from participating in re-tender (if any) for that item. The Performance security shall be denominated in Indian Rupees.

b. **Successful supplier/firm should submit Performance Security Deposit in favour of “Swahid Smriti Mahavidyalaya” to be received in the Principal Office, Swahid Smriti Mahavidyalaya** before the date of commencement of supply or 21 days from the date of acceptance of the LOA, whichever is earlier. The Performance Security Deposit shall be furnished in the form of FDR/DD/Bank Guarantee or performance guarantee bond as per proforma given in the tender documents, for an amount covering 2% of the contract value.

c. The Performance Security Deposit should be established in favour of “Swahid Smriti Mahavidyalaya, Nalbari” through any Schedule Bank with a clause to enforce the same on their local branch at Nalbari.

d. Validity of the Performance Security Deposit shall be for a period of 60 days beyond Contract Period.

2) Delivery: The successful bidder should strictly adhere to the following delivery schedule should be effected within 30 days from the date of purchase order and this clause should be strictly adhere to failing which administrative action as deemed fit under rules will be taken against the defaulter. Otherwise Liquidation Damages will be imposed. Purchase order will be placed as required by consignee.

3) Penalty: If the suppliers fails to **Supply** place any or all the material or perform the service by the specified date as **mentioned** in purchase order, penalty at the rate **of 0.5% per week or part thereof delayed** value of goods subject to the maximum of **10% of delayed goods value will be imposed.**

4) Right of Acceptance: Swahid Smriti Mahavidyalaya reserves the right to accept or reject any or all tenders/quotations without assigning any reason there of and also does not bind itself to accept the lowest quotation or any tender. Swahid Smriti Mahavidyalaya also reserves the rights to accept all the consumables/ equipment/instruments in the given tender or only part of it in any given schedule without assigning any reason.

5) Validity of the bids: The bids shall be valid for a period of 180 days from the date of opening of the tender. This has to be so specified by the tenderer in the commercial bid which may be extended, if required.

6) Risk Purchase & Recovery of sums due:

- Failure or delay in supply of any or all items as per Requisition / Purchase Order, Specification or Brand prescribed in the tender, shall be treated as 'noncompliance' or 'breach of contract' and the order in part or full be arranged from alternative source(s) at the discretion of the college authority and the difference in price has to be recovered from the tenderer as mentioned elsewhere.

- The amount will be recovered from any of his subsequent / pending bills or performance security deposit against this tender.

- In case the sum of the above is insufficient to cover the full amount recoverable, the supplier shall pay to the purchaser, on demand the remaining balance due.

7) Clarification of Bids: During evaluation of bids, the Purchaser may, at its discretion, ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted.

8) Communication of Acceptance: Swahid Smriti Mahavidyalaya, Nalbari reserves all right to reject any tender including of those tenderers who fails to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of this Institute in this regard will be final and binding.

9) Insolvency etc: In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified Swahid Smriti Mahavidyalaya, Nalbari shall have the power to terminate the contract without any prior notice.

10) Discrepancies in Prices:

a) If, in the price structure quoted by a tenderer, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless the purchaser feels that the tenderer has made a mistake in placing the decimal point in the unit price, in which case the total price as quoted shall prevail over the unit price and the unit price corrected accordingly.

b) If there is an error in a total price, which has been worked out through addition and/or subtraction of subtotals, the subtotals shall prevail and the total corrected.

c) If, as per the judgement of the purchaser, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the tenderer by registered / speed post. If the tenderer does not agree to the observation of the purchaser, the tender is liable to be ignored.

11) Breach of Contract: In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the Tender contract without assigning any reasons thereof and nothing will be payable by Swahid Smriti Mahavidyalaya, Nalbari In that event the security deposit shall also stand forfeited.

12) Subletting of contract: The firm shall not assign or sublet the contract or any part of it to any other person or party without having first obtained permission in writing of Swahid Smriti Mahavidyalaya, which will be at liberty to refuse if thinks fit. The tender is not transferable.

13) Right to call upon information regarding status of contract: The Swahid Smriti Mahavidyalaya, Nalbari will have the right to call upon information regarding status of contract at any point of time.

14) Terms of payment:

a. Payment shall be made subject to recoveries, if any, by way of liquidated damages or any other charges as per terms & conditions of contract in the following manner. 100% payment of the contract price shall be paid on receipt of goods in good condition at the consignee premises and upon the submission of the following documents:

- i) Four copies of suppliers invoice showing contract number, goods description, quantity, unit price and total amount with revenue stamp.
- ii) Two copies of delivering challan and valid E way bill, wherever applicable.

b. The supplier shall not claim any interest on payment under the contract.

c. Where there is a statutory requirement for tax deduction at source, such deduction towards income tax and other tax as applicable will be made from the bills payable to the supplier rates as notified from time to time.

d. No payment shall be made for rejected stores. Rejected consumables/ equipment's must be removed by the supplier within two weeks of the date of issue of rejection advice at their own cost & replace immediately.

15) Packing: Goods must be securely and adequately packed and protected to prevent damage, otherwise all losses and /or damage resulting from inadequate packing and/or inadequate protection or inadequate marking shall be borne by seller/seller's Principal abroad. The supplier shall mark each package on three sides with indelible paint of proper quality as below:-

- a) Purchase Order number and date.
- b) Brief description of goods including quantity.
- c) Purchaser's name and full address.
- d) Supplier's name and full address.

16) Good & Service Tax:

a. GST rates applicable on the quoted item may please be mentioned in the bid document.

b. It may be confirm if there is any (Upward/Reduction) in the Basic Price structure.

c. **HSN Code** for each item should be clearly mentioned on BoQ/Financial Bid.

17) Fall Clause: Tender No. : SSMB/DBT/2024/T-003

1. Prices charged for supplies under Rate Contract by the supplier should in no event exceed the lowest prices at which he bids to sell or sells the stores of identical description to any other State Government/DGS&D/ Public Undertaking during the period of the contract.

2. If at any time during the period of contract, the prices of tendered items is reduced or brought down by any law or Act of the Central or State government, the supplier shall be bound to inform Purchasing Authority immediately about such reduction in the contracted prices, in case the supplier fails to notify or fails to agree for such reduction of rates, the Purchasing authority will revise the rates on lower side. If there is a price increase for any product after quoting the rates, the bidder will have to supply the item as per quoted rates. This office will not accept any higher rates afterwards.

3. If at any time during the period of contract, the supplier quotes the sale price of such goods to any other State Govt./DGS&D and Public Undertakings at a price lower than the price chargeable under the rate contract he shall forthwith notify such reduction to Purchasing Authority and the prices payable under the rate contract for the consumables/equipment's supplied from the date of coming into force of such price stands correspondingly reduced as per above stipulation. Any deviation in the material and the specifications from the accepted terms may liable to be rejected and the suppliers need to supply all the goods in the specified form to the satisfaction/specifications specified in the Purchase order and demonstrate at their own cost.

18) Arbitration: If any difference arises concerning this agreement, its interpretation on payment to be made there under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the Principal Swahid Smriti Mahavidyalaya, Nalbari, to settle the dispute by Sole Arbitrator. Sole arbitrator will be appointed by the Principal, Swahid Smriti Mahavidyalaya, Nalbari, In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The provision of Arbitration and Conciliation Act, 1996 and the rule framed there under and in force shall be applicable to such proceedings.

19) Legal Jurisdiction: The agreement shall be deemed to have been concluded in Guwahati and all obligations hereunder shall be deemed to be located at Guwahati, Assam and Court within Guwahati, Assam will have Jurisdiction to the exclusion of other courts.

20) Option Clause/ Tolerance Clause:

a) At the time of awarding the contract, the purchaser reserves the right to increase or decrease by up to 25% to 30%, the quantity of goods and services mentioned in the schedule (s) in the "Schedule of Requirements" without any change in the unit price and other terms & conditions quoted by the bidder.

b) If the quantity has not been increased at the time of the awarding the contract, the purchaser reserves the right to increase by 25% to 30%, the quantity of goods and services mentioned in the contract (rounded off to next whole number) without any change in the unit price and other terms & conditions mentioned in the contract, during the currency of the contract.

21) Rate wise comparison of the quotes will be made and L1* for each item (if Two Equipment's/material) will be determined accordingly. In this context, final decision of the committee will be binding on all and no claim in this regard will be entertained. The quantity indicated is tentative and may vary, and any decision in this regard by Principal, Swahid Smriti Mahavidyalaya, Nalbari shall be final.

22) L1 firm will be decided for each item separately.

23) Sample and Demonstration:

a) Principal, Swahid Smriti Mahavidyalaya, Nalbari reserves the right to ask the tenderers for arranging demonstration of their samples. Acceptance of the tender will normally be on the basis of minimum quoted rate and quality of the items quoted (as per sample). The tenderers have to abide by the decisions/ directions of competent authority in this regard. On award of contract the approved Tenderer(s) have to supply the goods per the brand and quality of sample provided at the time of Tender inspection and approved by the competent authority. Any deviation in this regard will be treated as noncompliance and may lead to breach of contract. Each sample should have a card affixed to the sample which should bear the following information:

- Your Name and Address
- Tender Number
- Item No. against which sample submitted
- Any other relevant description deemed fit.

The following documents are required to upload by the Bidder along with Technical Bid as per the tender document:

- a) Scanned copy of DD/FDR for EMD cost must be uploaded.
- b) Please **state whether the bidder** is Manufacture/OEM/Distributor/ Dealer/ Supplier/trader relevant document should be uploaded.
- c) In case of Distributor/Dealer/Supplier must be upload tender specific authorization certificate from OEM/ manufacturer should be uploaded.
- d) The Bidder must upload the annual turnover of last three financial year duly certified by CA as mentioned in tender document.
- e) The bidder must submit the annual turnover of OEM/Manufacturer duly certified by CA as mentioned in the tender document.
- f) Bidder must provide evidence of having supplied the similar item in Research Organization in India.
- g) Copy of PAN Card **should be uploaded (Bidder)**.
- h) Firm/Company registration certificate should be uploaded **(Bidder)**.
- i) The GST registration details may be furnished **(Bidder)**.
- j) “Declaration by the Bidder`s as mentioned Annexure II in tender document should be uploaded **(Bidder)**.”
- k) An undertaking may be given that the price list being furnished with the proposal will remain valid for the current rate contract irrespective of validity period.
- l) Please provide a certificate on OEM`s letter head that you have not quoted the price higher than previously supplied to any government Institute/ Organization /reputed Private Organization or DGS&D rate in recent past.
- m) The bidder must submit all the requisite documents, failing which the respective bid will be summarily rejected.
- n) Calculation of Local Content (Enclosure – I) by the OEM/ Manufacturer on its letter head.
- o) Self-certification regarding local content (Enclosure – II)

PRICE BID

(a) Price bid in the form of BOQ_XXXX .xls.Tender No. : SSMB/DBT/2024/T-003

ANNEXURE-I
Technical Compliance Report

Sr. no.

Item Name

Make/Brand

Technically Compliant/ Not

Annexure II: Tender No.

Declaration by the Bidder:

1. I am authorized signatory of the agency/firm and am competent to sign this declaration and execute this tender document.
2. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law
3. I/We have downloaded the tender from the internet site and I/We have not tampered /modified the tender documents in any manner. In case the same is found tampered/ modified, I/We understand that my/our offer shall be summarily rejected and I/We are liable to be banned from doing business with Swahid Smriti Mahavidyalaya, Nalbari and/or prosecuted as per laws.
4. I/We further undertake that our firm/company is fulfilling all the terms and conditions/eligibility criteria obvious/explicit or implied/implicit recorded anywhere in the tender document. If at any time including the currency of the Contract, any discrepancy is found relating to our eligibility or the process of award of the contract criteria, this may lead to termination of contract and/or any other action deemed fit by the Institute.
5. I/We further undertake that none of the Proprietor/Partners/Directors of the Agency/agency was or is Proprietor or Partner or Director of the Agency with whom the Government have banned /suspended/blacklisted business dealings. I/We further undertake to report to the Principal, Swahid Smriti Mahavidyalaya, Nalbari immediately after we are informed but in any case not later 15 days, if any Agency in which Proprietor/Partners/ Directors are Proprietor or Partner or Director of such an Agency which is banned/suspended in future during the currency of the Contract with you.
6. No other charges would be payable by Client and there would be no increase in rates during the Contract period.

Place:.....

(Signature of Bidder with seal)

Date:.....

Name :

Seal :

Address :

Enclosure-I

Tender No. :

Calculation of Local Content

(Must be provided by OEM on its letterhead)

Name of

Manufacturer

Calculation by Manufacturer

(Cost per unit of product)

Cost Component

Cost

(Domestic Component)

a Total Cost

b Present of Local Content $C=(a/b)*100$

I.....

II.....

III. Total Cost (Including Tax &Duties)

Note:

i. Cost Domestic Component:- Cost of domestic component may be calculated based on one of the followings depending on data available. Each of this calculation should provide consistent result.

a. Sum of the cost of all inputs which go into the product (including duties and taxes levied on procurement of inputs except those for which credit/ set-off can be taken) and which have not been imported directly or through domestic trader or any intermediary.

b. Ex-factory price of product minus profit after tax minus sum of imported bill of material used (directly or indirectly) as inputs in producing the product (including duties and taxes levied on procurement of inputs except those for which credit set-off can be taken) minus warranty cost.

c. Market price minus post-producing freight, insurance and other handling cost minus profit after tax minus warranty cost minus sum of imported bills of material used as inputs in producing the product (including duties and taxes levied on procurement of inputs except those for which credit/ set-off can be taken) minus sales and marketing expenses.

ii. Total Cost: - Total cost may be calculated based on one of the following on data available. Each of these calculations should provide consistent result.

a. Sum of the all cost of the all input which go into the product (including duties and taxes levied on procurement of inputs except those for which credit/ set-off can be taken).

b. Ex-factory price of product minus profit after tax, minus warranty cost.

c. Market price minus post-production freight, insurance and other handling cost minus profit after tax, minus warranty cost minus sales and marketing expenses.

Enclosure-II

Format for affidavit of Self Certification regarding local content in a Laboratory device to be provided in **Rs. 100/-Stamp Paper**.

Date: _____

I _____ S/o, D/o, W/o _____, Resident of _____
Do hereby solemnly affirm and declare as under:

That I will agree abide by the terms and condition of the policy of Government of India issued vide Notification No.

That the information furnished hereinafter is correct to best of my knowledge and belief and I undertake to produce relevant record before the procuring entity or any authority so nominated by the Department of Biotechnology, Government of India for the purpose of assessing the local content. That the local content for all inputs which constitute the said device has been verified by me and I am the responsible for the correctness of the claims made therein. That in the event of the domestic value addition of the product mentioned herein is found to be incorrect and not meeting the prescribed value-addition norms, based on the assessment of an authority so nominated by the Department of Biotechnology, Government of India for the purpose of assessing of the local content, action will be taken against me as per Order.

I agree to maintain the following information in the company's record for the period of 8 years and shall make this available for verification to any statutory authority:

- i). Name and details of the Manufacture (Registered Office, Manufacturing Unit location, nature of local entity.
- ii). Date on which certificate is issued.
- iii). Devices for which the certificate is produced.
- iv). Procuring entity to whom the certificate is furnished.
- v). Percentage of local content claimed.
- vi). Name and contact details of the unit of the manufacture.
- vii). Sales price of the product.
- viii). Ex-Factory Price of the product.
- ix). Freight, insurance and handling.
- x). Total Bill of the Material.
- xi). List and total cost of value of inputs used for manufacture of the material devise.
- xii). List and total cost of the inputs which are domestically sourced. Value addition certificate from suppliers. If the input is not in-house to be attached.
- xiii). List and cost of inputs which are imported, directly and indirectly.

For and on behalf of (Name of Firm/entity)

Authorized signature (To be duly/authorized by the board of Director)

MANUFACTURER"s / PRINCIPAL"s AUTHORIZATION FORM

To,

The Principal

Swahid Smriti Mahavidyalaya, Nalbari

Dear Sir,

Tender No.

: _____.

Equipment Name : _____.

1. We,

_____, who are established and reputable manufacturers of _____, having factories at _____ and _____, hereby authorize Messrs. (Authorized Dealer/Distributor/Supplier) _____ (name and address of agents) to bid, negotiate and conclude the contract with you against this tender for the above goods manufactured by us.

2. No company or firm or individual other than Messrs.

_____ are authorized to bid, negotiate and conclude the contract in regard to this business against this specific tender.

3. We also hereby undertake to provide full guarantee/warranty /Comprehensive Annual Maintenance Contract as agreed by the bidder in the event the bidder is changed as the dealers or the bidder fails to provide satisfactory after sales and service during such period of Comprehensive Warranty / Comprehensive Annual Maintenance Contract and to supply all the spares/ accessories / consumables etc. during the said period.

4. We hereby extend our full guarantee and warranty as per the conditions of tender for the goods bided for supply against this tender by the above firm.

The authorization is valid up to.....

Yours faithfully,

(Name)

For and on behalf of M/s.

PARTICULARS FOR PERFORMANCE GUARANTEE BOND

(To be typed on Non-judicial stamp paper of the value of Indian Rupees of Two Hundred)

(TO BE ESTABLISHED THROUGH ANY OF THE SCHEDULED BANK (WHETHER SITUATED AT Nalbari OR OUTSTATION) WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT NALBARI. BONDS ISSUED BY CO- OPERATIVE BANKS ARE NOT ACCEPTED)

To,

Principal

Swahid Smriti Mahavidyalaya

LETTER OF GUARANTEE

WHERE AS Swahid Smriti Mahavidyalaya(Buyer) have invited Tenders vide

Tender No.....Dt.....for purchase

ofAND WHERE AS the said tender document

requires the supplier/firm(seller)whose tender is accepted for the supply

of instrument/machinery, etc. in response there to shall establish an irrevocable Performance

Guarantee Bond in favour of “Swahid Smriti Mahavidyalaya

Nalbari” in the form of Bank Guarantee for Rs [10% (ten percent)of the

purchase value] which will be valid for entire warranty period from the date of installation

&commissioning, the said Performance Guarantee

Bond is to be submitted within 30(Thirty) days from the date of Acceptance of the Purchase

Order.

NOW THIS BANKHERE BY GUARANTEES that in the event of the said supplier/firm (seller)

failing to abide by any of the conditions referred to intender document/purchase

order/performance of the instrument/machinery, etc. This Bank shall pay to Swahid Smriti

Mahavidyalaya, Nalbarion demand and without protest or

demur.....(Rupees).

This Bank further agrees that the decision of Swahid Smriti Mahavidyalaya, Nalbari

(Buyer) as to whether the said supplier/firm (Seller) has committed a breach of any of the

conditions referred in tender document/ purchase order shall be final and binding.

We,.....(name of the Bank & branch) here by further agree that

the Guarantee herein contained shall not be affected by any change in the constitution of the

supplier/firm(Seller)and/or Swahid Smriti Mahavidyalaya(Buyer).

Not with standing anything contained herein:

a. Our liability under this Bank Guarantee shall not exceed`(Indian

Rupees only).

b. This Bank Guarantee shall be valid upto.....(date) and

c. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only

and only if Swahid Smriti Mahavidyalaya serve upon us a written claim or demand on or

before.... (Date)

This Bank further agrees that the claims if any, against this Bank Guarantee shall be enforceable

at our branch office atsituated at(Address of local branch).

Yours truly,

Signature and seal of the Guarantor

Name of the Bank:.....

Complete Postal Address